**Informative Speech Outline**

**INTRODUCTION**

1. Attention Getter: (statistic, hook, interesting fact, anecdotal, …)
2. Purpose:
3. Thesis statement:
4. Preview: I will discuss what …

Transition: To begin, To start off, …I will explain …

**BODY**

1. First main point:
2. Subpoint:
3. List 1
4. List 2
5. Subpoint:
6. List…
7. List…
8. Subpoint:

Transition: Next, I will speak to you about…

1. Second main point:
2. Subpoint
3. List 1
4. List 2
5. Subpoint
6. List

Transition: Finally, I will be discussing ….

1. Third main point:
2. Subpoint:
3. Subpoint:

Transition: In conclusion, To conclude,

**CONCLUSION**

Summary statement (1-2 sentences wrapping up the main points/restate your thesis statement)

Concluding Remarks: (Leave the audience with something to think about, put them in your shoes)