**Business Report (3000words) and PowerPoint Presentation**

The assignment is 2-fold: one is business report and the other is PowerPoint presentation of the same business report.

**THE TOPIC OF THE ASSIGNMENT IS “*ORGANISATIONAL STRUCTURE”***

**NEED TO CHOOSE AN AUSTRALIAN BANK**

**Report Structure**

**Table of Contents**

1. **Management Summary**: **ideally one page but no more than two.**
2. **Sections 1**: **INTRODUCTION** **400-600 words**, Under the introduction heading include General Framework as a subheading where you are to **discuss the changes that have occurred to the organisational structure of a typical bank over that 10yrs of period and identify the issues that have driven those changes.**
3. **Section 2**: **MAIN BODY** of the essay consisting of each of the **INDIVIDUAL COMPONENTS (DRIVERS)** limit each component to approximately **500 words each,** Here you need to discuss on the **list of influencers (drivers) of change** to an organisation’s structure and explain how it impacts organisational structure. **The list of drivers of change to an organisation’s structure are:**
4. networking and empowerment,
5. collaboration and teamwork,
6. work specialisation by project and function,
7. the need to manage the existing business as well as the need to develop innovations (i.e. ambi-dexterity).
8. **Sections 3: CONCLUSIONS** **100-300 words**,
9. Summary and Complete List of References **(5-15 references). Harvard Referencing**

**PLEASE USE DIAGRAMS AS WELL**

Guidelines for PowerPoint Presentation

1. **Total of 12 slides**
2. **Slide number 1: Topic, Name**

**Slide 2: Introduction**

**Slide 3: Driver1**

**Slide 4: Driver 2**

**Slide 5: Driver 3**

**Slide 6: Driver 4**

**Slide 7: Conclusion**

1. **Individual slides must be numbered,**
2. **Avoid too much text, Write the topics or heading on each slide followed by**

**pictures, illustrations, diagrams, or graphics.**